

Heating Policy Document



ASSURED



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ASSURED

DEFINITIONS

Certain words in **your** Policy Document or Schedule have a particular meaning as shown below. Whenever we use one of these words it will always have the same meaning:

Approved contractor/s: A tradesman approved and authorised by us in advance (and Gas Safe Registered) to carry out repairs.

Beyond economical repair (BER): The point at which the cost of repairing the boiler or appliance exceeds the value of the existing boiler or appliance.

Central heating boiler: A gas fired boiler of less than 150,000 BTUs (45kW) input, whether conventional, combination, or condensing by design. Any components fitted as standard by the appliance manufacturer and contained within the boiler casing. Any remotely sited controls including programmers/timing devices, room thermostats, primary standard domestic sized (15–28mm) **central heating system** pump, hot water cylinder thermostat and motorised/zone control valves and drive motors, excluding consumables.

Central heating system: The gas supply pipework from the principle appliance isolating valve to the boiler. Standard and thermostatic radiator valves, standard (non-decorative) pattern radiators and towel rails, standard pattern hot water cylinder (excluding unvented cylinder/thermal storage unit and the associated combination/blending valves and

immersion heater). Feed and expansion tank, pipework and fittings of the **central heating system**.

Drainage system(s): The mains drainage systems and associated pipework within the boundary of the **home**, as far as the first connection to the shared mains drainage services. Includes blockage clearance and repairs, but not any problems caused by your neighbours or third parties, or are their responsibility.

Emergency: A sudden and unexpected event at **your home**, which if not dealt with immediately will:

- expose **you** or a third party to a risk to their health or
- make **your home** unsafe or insecure or
- cause damage or further damage to **your home** and its contents.

Emergency repair: A temporary repair carried out by an **approved contractor** which is necessary to resolve or make safe the immediate emergency but which will need to be replaced by a **permanent repair**.

Essential services: Water, electricity, gas and mains drainage, but only as contained within the boundary of the **home**.

Home: Your principle place of residence used for domestic purposes. A house, bungalow or self contained flat/maisonette, including integral garages and any

DEFINITIONS - continued

detached garages or outbuildings with a mains water supply, comprising of up to a total of 5 bedrooms and 4 bathrooms (up to a maximum of 4 **WCs**) and at the address shown in your schedule, that is built of brick, stone, concrete or other non-combustible materials and roofed with slates, metal, thatch, concrete or other non-combustible materials.

Period of insurance: The period between the start date and end date as shown in **your** policy schedule.

Permanent repair: A repair or other work necessary to put right the source of the problem caused in **your home** by the emergency.

Routine repair(s) and service(s): A specified service or repair by appointment necessary at **your home** which is not considered by **us** to be an emergency.

Small containable leaks: Any slight or minimal leakage of water from any source that is containable either by closing of an isolation valve, stop-tap, or other means of stopping the flow or by placing a suitable receptacle to catch any leakage.

The insurer: DAS Legal Expenses Insurance Company Limited.

Unoccupied: Not been lived in by you or **your** family, or any other person with **your** permission.

Waste water systems: Any standard pattern waste water systems for sinks, baths, showers or basins that are reasonably accessible, but excluding pumped **waste water systems**.

WC(s): Any standard pattern **WC** siphon or push-button flushing unit, but excluding any siphonic, macerator or Saniflo electrical units. Non-standard or specialist pushbutton siphon units will be fitted free of labour charge, but **you** will be charged for the replacement parts at the approved contractor's normal rates. A £10 plus VAT minimum charge applies.

We/us/our: Sutton and East Surrey Water Services Limited t/a SES Home Services.

You/your: The person named on the policy schedule and members of their household normally living with them.

POLICY COVER

SECTION 1

THIS SECTION APPLIES TO THE FOLLOWING LEVELS OF COVER:

BUDGET, CLASSIC, TOTAL & TOTAL PLUS



Annual service of your boiler and central heating system safety check

We will provide to **you** an annual service of **your central heating boiler** and system safety check (excludes Classic First Year Offer cover).

In the first **period of insurance**, **we** will arrange for an **approved contractor** to carry out this service either at the time of the inspection/acceptance visit or at a later date, whichever is more practicable. If during this inspection the installation/system is found to be beyond **economical repair** or not practical to maintain, **we** will cancel the policy with effect from the inception date. **We** will refund any premium **you** have paid, but reserve the right to make a charge for the initial service.

In all instances, **we** will carry out this service by prior appointment and **you** will be advised in writing of this appointment close to the proposed date. **We** reserve the right to carry out this service at any time during the **period of insurance**.

If the **approved contractor** reveals during the annual service that the installation/system is **beyond economical repair** or not practicable to maintain, **we** reserve the right to cancel the policy and make to appropriate level of contribution under **our** policy towards its replacement (supply and installation), provided that **you** have met the terms and conditions of this replacement in full.

SECTION 2

THIS SECTION APPLIES TO THE FOLLOWING LEVELS OF COVER:

BUDGET



What is Insured	What is Not Insured
Failure of your central heating boiler.	Failure of your central heating system. An emergency which happens before the cover starts or within 14 days of the first inception of this insurance. Any warm air, solar or space central heating systems. Any liquefied petroleum gas and oil systems. Any underfloor heating systems and associated controls. Any water pressure adjustments or failure caused through hard water scale or sludge. De-scaling or de-sludging of the boiler or central heating system. Any part of the fluing arrangement for the boiler , either primary or secondary. Gas leaks from any pipes or appliances, other than the pipework situated within the boiler casing. Any re-lighting of the pilot light caused by failure to follow the manufacturers re-lighting instructions or any adjustment to the time and temperature controls of your boiler or central heating system. Any airlocks in the central heating system pipework. Any other water heaters, fan assisted radiators or plinth heaters in your home. Replacement of any boiler if repair or reinstatement is not possible due to the nonavailability of parts from our suppliers or their agents. Any additional costs for heating your home whilst replacement parts are being obtained. Subsequent emergency call-outs while parts are being obtained to remedy the fault. Loss or damage arising from the utility company interrupting or deliberately disconnecting services. Accidental damage to your central heating boiler.

We will pay up to a maximum of £250 for any claim including VAT, call-out charges, labour, parts and materials

If the **approved contractor** considers that the **boiler is beyond economical repair** or practical repair **we** reserve the right not to carry out any repairs or continue insurance on **your central heating boiler or system** until the **boiler** has been replaced.

You are free to choose who replaces the boiler, but if **you** allow **our approved contractor** to undertake this replacement **we** will give **you** a contribution of £350 inclusive of VAT towards the cost of this replacement (supply and installation). No contribution will be payable if any other contractor is appointed to undertake this work.

The cost of replacement in these circumstances means that the cost of replacing any redundant items with one of similar quality and specification.

Replacement works must be carried out by SES Home Services **approved contractors** only.

SECTION 3

THIS SECTION APPLIES TO THE FOLLOWING LEVELS OF COVER:

CLASSIC



What is Insured	What is Not Insured
<p>Failure of your central heating boiler or central heating system up to the value of the system or boiler.</p>	<p>An emergency which happens before the cover starts or within 14 days of the first inception of this insurance.</p> <p>Any warm air, solar or space central heating systems.</p> <p>Any liquefied petroleum gas and oil systems.</p> <p>Any underfloor heating systems and associated controls.</p> <p>Any water pressure adjustments or failure caused through hard water scale or sludge.</p> <p>De-scaling or de-sludging of the boiler or central heating system.</p> <p>Any part of the fluing arrangement for the boiler, either primary or secondary.</p> <p>Gas leaks from any pipes or appliances, other than the pipework situated within the boiler casing.</p> <p>Any re-lighting of the pilot light caused by failure to follow the manufacturers re-lighting instructions or any adjustment to the time and temperature controls of your boiler or central heating system.</p> <p>Any leak, failure or malfunction of radiators following removal for decorating or other purposes.</p> <p>Any airlocks in the central heating system pipework.</p> <p>Any other water heaters, fan assisted radiators or plinth heaters in your home.</p> <p>Replacement of any boiler if repair or reinstatement is not possible due to the nonavailability of parts from our suppliers or their agents.</p> <p>Any additional costs for heating your home whilst replacement parts are being obtained.</p> <p>Subsequent emergency call-outs while parts are being obtained to remedy the fault.</p> <p>Loss or damage arising from the utility company interrupting or deliberately disconnecting services.</p> <p>Accidental damage to your central heating system or boiler.</p>

We will pay up to the value of **your boiler** or system for any claim including VAT, call-out charges, labour, parts and materials.

If the **approved contractor** considers that the **boiler** is beyond economical or practical repair **we** reserve the right not to carry out any repairs or continue insurance on **your boiler or central heating system** until the **boiler** has been replaced.

You are free to choose who replaces the **boiler**, but if **you** allow **our approved contractor** to undertake this replacement **we** will give you a contribution of £500 inclusive of VAT towards the cost of this replacement (supply and installation). No contribution will be payable if any other contractor is appointed to undertake this work.

The cost of replacement in these circumstances means that the cost of replacing any redundant items with one of similar quality and specification.

Replacement works must be carried out by SES Home Services approved **contractors only**.

SECTION 4

THIS SECTION APPLIES TO THE FOLLOWING LEVELS OF COVER:

TOTAL



What is Insured	What is Not Insured
<p>Failure of your central heating boiler or central heating system up to the value of the system or boiler.</p>	<p>An emergency which happens before the cover starts or within 14 days of the first inception of this insurance.</p> <p>Any warm air, solar or space central heating systems.</p> <p>Any liquefied petroleum gas and oil systems.</p> <p>Any underfloor heating systems and associated controls.</p> <p>Any water pressure adjustments or failure caused through hard water scale or sludge.</p> <p>De-scaling or de-sludging of the boiler or central heating system.</p> <p>Any part of the fluing arrangement for the boiler, either primary or secondary.</p> <p>Gas leaks from any pipes or appliances, other than the pipework situated within the boiler casing.</p> <p>Any re-lighting of the pilot light caused by failure to follow the manufacturers re-lighting instructions or any adjustment to the time and temperature controls of your boiler or central heating system.</p> <p>Any leak, failure or malfunction of radiators following removal for decorating or other purposes.</p> <p>Any airlocks in the central heating system pipework.</p> <p>Any other water heaters, fan assisted radiators or plinth heaters in your home.</p> <p>Replacement of any boiler if repair or reinstatement is not possible due to the nonavailability of parts from our suppliers or their agents.</p> <p>Any additional costs for heating your home whilst replacement parts are being obtained.</p> <p>Subsequent emergency call-outs while parts are being obtained to remedy the fault.</p> <p>Loss or damage arising from the utility company interrupting or deliberately disconnecting services.</p> <p>Accidental damage to your central heating system or boiler.</p>

If the **approved contractor** considers that the **boiler is beyond economical repair** or practical repair **we** reserve the right not to carry out any repairs or continue insurance on your **boiler or central heating system** until the **boiler** has been replaced.

You are free to choose who replaces the **boiler**, but if **you** allow **our approved contractor** to undertake this replacement we will give you a contribution of £500 inclusive of VAT towards the cost of this replacement (supply and installation). No contribution will be payable if any other contractor is appointed to undertake this work.

The cost of replacement in these circumstances means that the cost of replacing any redundant items with one of similar quality and specification. Replacement works must be carried out by SES Home Services **approved contractors** only.

SECTION 4 - **TOTAL** (continued)
Emergency Cover:



What is Insured	What is Not Insured
An event that you have reported immediately, which we consider to be an emergency to your home by the following causes:	An emergency which happens before the cover starts or within 14 days of the first inception of this insurance.
Uncontainable leakage of hot or cold water pipes within your home .	Burst or leaking flexible hoses to washing appliances. The results of hard water scaling deposits. Any repairs or replacement of shower controls/units or pumps, shower heads or hoses. Water filtration, waste disposal, water pumps or water softening systems. The replacement of any cold water storage water tank.
Total blockage of waste water system pipes from sinks, basins, bidets, baths or showers.	The results of hard water scaling deposits. The cost of replacement of any sanitaryware.
Complete failure of, or damage to underground mains drainage system or sewers within the boundaries of your home , as far as the first connection to the shared mains drainage services.	Rain water soak away systems. Standpipes. Rain water pipework or guttering. Manhole covers. Malfunctioning or blockage of cesspits or septic tanks and their associated pipe work.
Total failure of your mains water or sewerage services for which you are legally responsible.	Loss or damage arising from the utility company interrupting or deliberately disconnecting the services or any equipment they are responsible for.
Repairs as a result of leakage on the underground water supply pipe for which you are legally responsible, from the Water Company principal stop-tap to the first domestic stop-tap. In the case of common or shared supply pipes, cover under this policy commences from the branch point on the common supply pipe serving the home up to the first domestic stop-tap only.	The repair or replacement of any supply pipe in excess of the first 100 metres in length. This is subject to an additional premium. The excavation of solid surfaces inside the home. (If your stop-tap requires relocating an additional charge will apply.) The cost of replacing water meters.

SECTION 4 - **TOTAL** (continued)
Emergency Cover (continued):



What is Insured	What is Not Insured
<p>We reserve the right to only re-lay the external water supply pipe up to the first domestic stop-tap should the approved contractor either consider its condition irreparable, or that it would be more cost effective to re-lay part, or the entire supply pipe to remedy the defect.</p>	
<p>Total blockage or mechanical failure of the only accessible WC or cistern in your home which results in complete loss of function.</p>	<p>Any claim where there is another working WC within your home (See Extensions to Section 4 for details of routine repairs). Any claim for blockages caused by products or objects not suitable for disposal via the waste water system. Siphonic, macerator or Saniflo WC units.</p>
<p>Broken external window glass compromising the security of your home.</p>	<p>Breakage of internal glass or doors. Window frames and fittings. Outbuildings, including garages. Any window glass that is only cracked and not shattered or completely destroyed. Any vandalism or malicious damage not reported to the Police.</p>
<p>Electrical supply failure to lighting and power distribution systems beyond the electrical supply meter, including fuse boxes and consumer units, and individual wiring circuits or ring mains, and immersion heaters. Individual light switches, conventional room light bulb holders and pendants, and individual power socket outlets within the home where they are damaged or so defective as to be a danger or pose a risk to your health.</p>	<p>Replacement of decorative fittings on a like for like basis (these will only be replaced with standard white fittings). Loss or damage arising from the utility company interrupting or deliberately disconnecting the services or any equipment they are responsible for. Electrical storage heaters. Any CCTV, fire, security, outdoor lighting and/or surveillance systems and door bells, or electric garage doors.</p>
<p>Missing, broken or repositioned roof tiles or damaged flat or tarpaulin roofs allowing water penetration that is likely to cause damage to the contents of the home.</p>	<p>Any betterment to flat and tarpaulin roofs where these have already suffered wear and tear.</p>

Extensions to Section 4 (continued) - **TOTAL**
Emergency Cover (continued):



What is Insured	What is Not Insured
<p>Lost Keys. We will appoint an approved contractor to assist you if you lose or damage the only available key to the principal external door locks of your home or if you are unable to gain access to or exit from your home due to failure or damage to the external locking mechanisms.</p>	<p>Any theft of keys, vandalism or malicious damage not reported to the Police. Any claim for keys left inside your home. Keys or locks for any outbuilding, garage, porch or conservatory door.</p>
<p>DIY accidents (e.g. nails through pipes).</p>	<p>An incident not deemed to constitute a DIY accident by us.</p>

We will pay up to the value of your **boiler** or **central heating system** for any claim including VAT, call-out charges, labour, parts and materials. We will pay up to a maximum of £250 for any plumbing or household claim including VAT, call-out charges, labour, parts and materials, and up to a maximum of £600 for claims including VAT, call-out charges, labour, parts and materials for mains **drainage system** claims. Unlimited for underground external water supply pipe repairs.

SECTION 4

What is Insured	What is Not Insured
<p>The following routine repairs and services are covered under this section of the policy</p>	<p>Any routine repair and/or service which is required before the cover starts, or within 14 days of the first inception of this insurance.</p>
<p>Repairs as a result of leakage on the underground water supply pipe for which you are legally responsible, from the Water Company principal stop-tap to the first domestic stop-tap. In the case of common or shared supply pipes, cover under this policy commences from the branch point on the common supply pipe serving the home up to the first domestic stop-tap only. We reserve the right to only re-lay the external water supply pipe up to the first domestic stop-tap should the approved contractor either consider its condition irreparable, or that it would be more cost effective to re-lay part, or the entire supply pipe to remedy the defect.</p>	<p>The repair or replacement of any supply pipe in excess of the first 100 metres in length. This is subject to an additional premium. The excavation of solid surfaces inside the home. (If your stop-tap requires relocating an additional charge will apply.) The cost of replacing water meters.</p>

What is Insured	What is Not Insured
<p>Supply Pipe Inspection: The approved contractor will carry out one visit to your home annually upon your request, to check that the external underground water supply pipe to the home is not leaking.</p>	
<p>Trace and Access Costs: Trace, access, repair and reinstatement costs of all disturbed surfaces (after external water supply pipe repairs only) to match the existing surface, as far as reasonably practicable, whilst tracing location of, and repairing, a leak to the external underground water supply pipe.</p>	<p>Any colour variations in materials or finish.</p>
<p>The cost of: Supplying and fitting washers for any faulty standard (15–28mm) pattern tap (non-ceramic disc), ball-valve, gate-valve or internal stop-tap within the home. Labour necessary to fit any ceramic discs. Labour necessary to replace a ball-valve or stop-tap which we consider to be so defective that re-washing cannot be carried out satisfactorily.</p>	<p>Any repairs where we consider that a tap is so defective to be beyond economical repair, or that re-washing cannot be carried out satisfactorily. The cost of supplying any ceramic discs. The cost of supplying or fitting of any taps. The cost of tap revivors. The cost of non-standard parts.</p>
<p>Failure of or damage to underground mains drainage system or sewers within the boundaries of your home, as far as the first connection to the shared mains drainage services.</p>	<p>Rain water soak away systems. Standpipes. Rain water pipework or guttering. Manhole covers. Malfunctioning or blockage of cesspits or septic tanks and their associated pipe work. Loss or damage arising from the utility company interrupting or deliberately disconnecting the services or any equipment they are responsible for.</p>



What is Insured	What is Not Insured
<p>We will cover the cost of labour to repair, or if we consider it necessary, to replace any defective WC siphons for standard, nonstandard or specialist siphon or push-button flushing units (up to a maximum of 4 WCs in your home).</p>	<p>Any siphonic, macerator or Saniflo electrical units. The supply of any non-standard or push-button siphon units. Any additional labour costs incurred where the whole cistern needs to be replaced because the siphon unit is constructed of china or other similar material. The cost of supplying or fitting any replacement sanitaryware. The cost of replacement parts.</p>
<p>The cost of: repairing any defective blocked or leaking standard pattern sink, bath or basin waste water systems.</p>	<p>Any pumped waste water systems. The cost or replacement of any sanitaryware. The cost of renewing a complete run of pipework. The cost of replacement parts.</p>
<p>The cost of repairing small containable leaks.</p>	<p>Any repair costs which we consider to have been caused by lack of maintenance. The repair or replacement of any cold water storage water tank. Burst or leaking flexible hoses to washing appliances. The results of hard water scaling deposits. Any repairs or replacement of shower controls/units or pumps, shower heads or hoses. Water filtration, waste disposal, water pumps or water softening systems. Any repairs where a re-run of pipework is required to remedy the fault. The cost of replacement parts.</p>

We will pay up to the value of **your boiler** or **central heating system** for any claim including VAT, call-out charges, labour, parts and materials.
We will pay up to a maximum of £250 for any plumbing or household claim including VAT, call-out charges, labour, parts and materials, and up to a maximum of £600 for claims including VAT, call-out charges, labour, parts and materials for mains drainage system claims. Unlimited for underground external water supply pipe repairs.

SECTION 5

THIS SECTION APPLIES TO THE FOLLOWING LEVELS OF COVER:

TOTAL PLUS



Routine Repairs and Services:

What is Insured	What is Not Insured
<p>The following <u>additional</u> routine repairs and service are covered under this section of the policy:</p>	<p>Any routine repair and/or service which is required before the cover starts, or within 14 days of the first inception of this insurance.</p>
<p>Annual Service Inspection: The cost of an approved contractor to carry out an annual inspection of the visible plumbing systems in the home during the first year of cover and at your request once each year thereafter, and report on the following plumbing installations in the home:</p> <ul style="list-style-type: none">A. all stop-taps, domestic appliance service valves and gate/wheel valves;B. internal rising water main, where visible;C. hot and cold main storage tanks;D. all WC siphon units;E. all visible pipework and associated fittings, including insulation and fixings, toilet flush pipe, cone and soil pipe connections;F. all taps including outside hose union taps;G. domestic appliance hose connections to service valves. <p>Any leaks, faulty tap washers, ball-valves, stop-taps and service valves revealed during the inspection may be repaired/replaced at the time of the inspection or an alternative appointment arranged to carry out this work.</p>	<p>The cost of any additional parts or fittings. The supply of any ceramic discs. The cost of non-standard pattern parts.</p>

TOTAL PLUS



Routine Repairs and Services (continued):

What is Serviced	What is Not Insured
The approved contractor will only inspect the visible central heating system pipework for leaks under this level of cover.	The approved contractor will not inspect non-visible pipework, drains, valves or connections including, but not limited to, those items concealed beneath or behind floorboards or concrete floors, kitchen units, panelled baths or boxing.
The cost of labour to fit or replace taps purchased from the approved contractor's range, or supplied by you .	Any more than: A. one mixer tap B. two other taps C. one outside tap fitted on any one visit by the approved contractor . Any more than two visits by the approved contractor to fit replacement taps in any one period of insurance. The cost of any additional parts or fittings.
The cost of labour to replace shower cartridges purchased from the approved contractor , or supplied by you .	The cost of the replacement parts.

The **approved contractor** will endeavour, subject to workload, to call the next working day in response to a request for a **routine repair** or **service** appointment by **you**.

We will pay up to a maximum of £250 for any plumbing or household claim including VAT, call-out charges, labour, parts and materials, and up to a maximum of £600 for claims including VAT, call-out charges, labour, parts and materials for mains drainage system claims. Unlimited for underground external water supply pipe repairs.

HOW WE SETTLE A CLAIM

In an Emergency

We will arrange for an **approved contractor** to assess the situation and where possible, restore the normal operation of the **boiler** or **central heating system** or carry out **emergency repairs** to **your home** to stabilise the situation and resolve the **emergency**.

Where covered under this policy, the **approved contractor** will undertake **emergency repairs** to render the situation safe and secure to prevent further damage to the **home** OR a **permanent repair** if this is possible on the initial visit and can be achieved within the monetary limits provided.

For routine repair(s) and boiler service(s)

Where this is insured under **your** policy, **we** will arrange for an approved contractor to undertake **routine repairs and boiler services** in the **home**.

Where the cost of supplying replacement plumbing parts falls outside the scope of the policy, it will normally be possible to purchase these from the **approved contractor** at the time of their visit. These will all be supplied at the normal rates, terms and conditions which are available on request. A £10 plus VAT minimum charge for each part applies in these instances.

For all Claims

We will pay the **approved contractor** direct, up to the maximum amount for any claim as specified within each

section of **your** policy. This amount includes VAT, call-out charges, labour, parts and materials. **You** are responsible for settling any payment due to the **approved contractor** where the labour, parts and or materials fall outside the scope of the policy.

Any further repairs at **your** request may be carried out at **your** cost at the **approved contractor's** normal rates. A £10 plus VAT minimum charge applies in these instances.

All completed permanent repairs are guaranteed against faulty materials and workmanship for a period of one year.

Any replacement parts may not be from the same manufacturer as the replaced parts. The replaced parts will become our property, however **you** will be able to check the parts that have been removed upon request.

Whilst **we** will make every effort to ensure that **we** supply you with the full range of services in all emergencies covered by this policy, remote geographical locations or unforeseeable adverse local conditions may prevent us from providing the normal standard of service.

We cannot be responsible for any inconvenience, loss or damage caused by a delay in the manufacturers, or their suppliers or agents, supplying spare parts.

If the **approved contractor** is unable to gain access to the **home** for any reason, **you** will be responsible for any costs incurred by the **approved contractor**.

WHAT TO DO IF YOU NEED TO MAKE A CLAIM

In an Emergency

When **you** become aware of a possible claim for **emergency** cover under this policy, **you** must notify **us** *immediately* by telephone on:

**24-HOUR, 365-DAY
HEATING/HOUSEHOLD EMERGENCY LINE**

0800 027 7602

We will then advise you how to protect yourself and **your home**.

We will endeavour to ensure that all **boiler** and **central heating system** emergencies reported before 9.00pm will be attended the same day, where **we** consider it necessary.

For all plumbing/household emergencies, **we** will endeavour to ensure that an approved **contractor** will attend within 2-3 hours of **your** call. **You** should ensure that

either **you** or a responsible adult who can grant access and can act on **your** behalf, are available at this time.

The Police must also be advised immediately of any loss or damage arising from theft, attempted theft, vandalism or malicious act.

Major emergencies which may result in serious damage or danger to **you** or anyone else should immediately be reported to the Public Emergency Services.

**SUSPECTED GAS LEAKS MUST ALWAYS BE
REPORTED TO NATIONAL GRID UK ON**

0800 111 999

For Routine Repairs or Annual Boiler Service

If **you** need to arrange a routine repair, you should contact **us** between the hours of 7.30am and 5.00pm, Monday to Friday (excluding Bank Holidays) on our Call Centre telephone number:

HEATING & PLUMBING/HOUSEHOLD

020 8722 7000

GENERAL CONDITIONS

1. **You** are expected to respond honestly and with reasonable care to questions asked by **us** when **you** take out **your** insurance policy and when **you** renew **your** insurance. If **you** are unsure about how to answer a question, please contact **us** for guidance. Failure to respond honestly and with reasonable care to questions asked by **us** could invalidate your insurance cover and mean that part or all of **your** claim may not be paid.
2. **You** must take all reasonable steps to protect **your home** and prevent loss and damage and to maintain **your home** in sound condition and good repair.
3. All **boilers** and other equipment should be serviced annually or in accordance with manufacturer's guidelines.
4. If a claim is fraudulent in any respect all benefit under this policy will be forfeited.
5. **We** will insure **you** under this policy only if you keep to the payment terms and the terms and conditions of this policy.
6. **We** may take proceedings at our expense and for **our** own benefit, but in your name, to recover compensation from any third party in respect of anything covered by this policy.
7. When **you** become aware of a possible **emergency** claim under this policy, you must notify **us** *immediately*. If for any reason **we** allow **you** to use **your** own appointed contractor, **you** should obtain an estimate for the work and contact us for authorisation to continue with the repair. **You** must then at **your** own expense supply **us** with a written statement and other supporting documentation that **we** may require to substantiate your claim as soon as is reasonably possible.
8. All **emergency** claims relating to the failure of hot water provision will be treated as **routine repairs** where a functioning immersion heater exists.
9. Where **we** have accepted a claim but there is a disagreement over the amount we will pay the dispute will be referred to an arbitrator. **You** and **we** must agree on the arbitrator in accordance with the Law in force at that time. When this happens **you** must wait for the arbitrator's decision before **you** can take any legal action against us.
10. **You** and **we** are free to choose the Law applicable to this agreement, but in the absence of agreement to the contrary, the Law of England and Wales will apply.
11. **You** must promptly pay **us** or the approved contractor for all work authorised by **you** that is not covered under this insurance policy.
12. If **we** do not have the spare parts required at the time of the **approved contractors** visit **we** will do all that **we** reasonably can to locate, and obtain parts from **our** suppliers in as short a period as possible. **We** will not be responsible for any delays caused by **our** suppliers or their agents.
13. If any loss, damage or expense covered under this policy is also covered by any other insurance or maintenance contract, **you** must provide **us** with full details of the other contract. **We** will not pay more than **our** fair share (rateable proportion) of any claim.

GENERAL EXCLUSIONS

1. Any loss or damage arising from circumstances that **you** were aware of at the time **you** entered into this contract.
2. Any costs incurred when **you** have not notified **us** and received **our** prior agreement.
3. Any **boiler** replacement by a third party that has not been inspected and approved by **us** during the **period of insurance**.
4. Any loss or damage relating to repairs more specifically covered as part of any other insurance policy or maintenance agreement.
5. Damage or costs incurred in gaining necessary access or the cost of effecting **permanent repairs**, including any redecoration or making good the fabric of the **home**.
6. Work required to access pipework concealed by any solid surfaces.
7. Any defect, damage or failure caused by negligence, misuse, third party interference or faulty workmanship, including any attempted repair or modification which does not meet recognised industry standards.
8. Any claim when the **home** has been left **unoccupied** for 30 consecutive days or more.
9. Any claims relating to CCTV, fire security, outdoor lighting and/or surveillance systems and door bells, or electric garage doors, or to swimming pools, ponds, fountains, or other water features.
10. Any loss, damage or failure arising as a consequence of:
 - a) Fire, lightning, storm, flood, theft, impact or accidental damage, subsidence, landslip or heave.
 - b) War, invasion, act of foreign enemies, terrorism, hostilities (whether war be declared or not), civil war, rebellion, revolution, insurrection, military or usurped power; riot or civil commotion
 - c) Ionising radiation or contamination by radioactivity from any nuclear fuel or from any nuclear waste from combustion of nuclear fuel, the radioactive toxic explosive or other hazardous properties of any explosive nuclear assembly or its nuclear component thereof
 - d) Pressure waves caused by aircraft and other aerial devices travelling at sonic or supersonic speeds.
11. Any loss, injury, damage or legal liability arising directly or indirectly from:
 - a) The failure of any computer or other electrical component to recognise correctly any date and its true calendar date
 - b) Computer viruses.
12. Any other losses or expenses arising from the provision of, or delay in, providing the services to which this insurance relates, unless negligence on **our** part can be demonstrated.
13. Costs associated with any other property or communal/ shared areas of **your home**.
14. Any loss, injury or damage arising as a result of equipment not having been installed, serviced or maintained in accordance with statutory regulations or manufacturer's instructions.
15. The cost of renewing or modifying any existing pipework or equipment responsible for the **emergency** or **routine repair** visit.
16. The cost or replacement of any sanitaryware.
17. Subsequent claims arising from the same cause or event, when **you** have not taken or paid for the action recommended by our **approved contractor** to ensure that the original fault has received a **permanent repair**.
18. Any claim where no fault is found.

CUSTOMER SATISFACTION

Our Promise of Service:

It is always our intention to provide a first class standard of service. However, if you have any cause for complaint there are a number of steps you can follow to get the problem solved. To help us deal with your case as quickly as possible, please have the details of your policy ready (surname, policy number etc.).

PROCEDURE

First contact:

The Customer Services Manager, SES Home Services, Pixham End, Surrey, RH4 1GB

Telephone: 020 8722 7000

Should the matter not be resolved to your satisfaction, please contact:

In writing: Jelf Insurance Brokers Limited, Hillside Court, Bowling Hill, Chipping Sodbury, Bristol, BS37 6JX

Telephone: 01454 272727

Complaints that cannot be resolved after 8 weeks by Jelf Insurance Brokers Limited, may be referred to:
In writing: The Financial Ombudsman Service, South Quay Plaza, 183 Marsh Wall, London E14 9SR

Telephone: 0800 0 234 567 (free for people phoning from a 'fixed line', e.g. a landline at home) or

Telephone: 0300 123 9 123 (free for mobile phone users who pay a monthly charge for calls to numbers starting 01 or 02) Further details will be provided at the appropriate stage of the complaints process.

FCA and PRA Registration

DAS Legal Expenses Insurance Company Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority and entered on the register under number 202106.

For General Insurance purposes only, Sutton and East Surrey Water Services Limited t/a SES Home Services is an appointed representative of Jelf Insurance Brokers Limited.

Jelf is authorised and regulated by the Financial Conduct Authority and entered on its register under number 302751.

For Your Protection

The Financial Services Compensation Scheme

The insurer is covered by the Financial Services Compensation Scheme. **You** may be entitled to compensation from the Scheme if the insurer is unable to meet its obligations to you under this contract.

Further information can be obtained from The Financial Services Compensation Scheme (7th Floor Lloyd's Chambers, Portsocken Street, London E1 8BN) by phone on 020 7741 4100 and on their website at www.fscs.org.uk

DATA PROTECTION

DATA PROTECTION

The data supplied by **you** in connection with this policy will only be used for the purpose of processing **your** policy of Insurance, including underwriting, administration and handling any claim that may arise. The data supplied will not be passed on to any other parties other than those, which **we** have mentioned below.

It is important that the data **you** have supplied is kept up to date. **You** should therefore notify **us** promptly of any changes. You are entitled upon the payment of an administration fee to inspect the personal data which we are holding about **you**. If you wish to make such an inspection **you** should contact:

The Customer Services Department,
SES Home Services
Pixham End
Surrey
RH4 1GB

Telephone: 020 8722 7000

We may respond to enquiries by the Police concerning **your** policy in the normal course of their investigations. Where it is necessary to administer your policy effectively or to protect **your** interests **we** may disclose the data **you** have supplied to other third parties such as **approved contractors**, other repairers, replacement companies, other insurers etc.

Fraudulent Claims or misleading information

We and **the insurer** take a robust approach to fraud prevention in order to keep premium rates down so that **you** do not have to pay for other people's dishonesty. If any claim under this insurance is fraudulent or is intended to mislead, or if any misleading or fraudulent means are used by **you** or anyone acting on **your** behalf to obtain benefit under this insurance, your right to any benefit under this insurance will end, your policy will be cancelled and **we** or **the insurer** will be entitled to recover any benefit paid and costs incurred as a result of any such fraudulent or misleading claim. **We** or **the insurer** may also inform the police.

To prevent fraud, insurers sometimes share information. Details about **your** insurance application and any claim **you** make may be exchanged between insurers.

Law that applies to this policy

Whilst the parties to this insurance are free to choose the law applicable to it, **the insurer** proposes the law of England and Wales and in the absence of any other agreement, the law of England and Wales will be used.

CANCELLATION AND RENEWAL PROVISIONS

Your rights to cancel

You have the right to cancel any policy of insurance within 14 days of the date of issue or the date upon which the terms and conditions are received, whichever is the later, and **you** are entitled to the return of **your** premium provided **you** have made no claim under the policy.

If an inspection or annual **boiler** service has taken place in this period, **we** reserve the right to make a charge for this service, before returning to **you** the balance of any premium paid within 30 days of **you** informing **us**.

If **you** subsequently give notice in writing or by telephone to **us** to cancel this policy, such cancellation shall take effect on the date the notice is received or on the date specified in the notice, whichever is the later. No return of premium will be made. For Direct Debit customers, payments will continue to be collected for **your** remaining **period of insurance**.

Cancellation by us

The insurer may give 30 days notice of cancellation of this policy by writing to **you** at **your** last known address.

We and **the insurer** can cancel the policy if you have given any false information.

We can cancel the policy if you make a claim for a replacement **boiler** that has not been inspected and approved by **us**.

We reserve the right to either decline cover or cancel **your** policy if **we** feel that it is either being abused in any way, or if you become obstructive, or conditions within the **home** are considered to be unreasonable or unsafe, or unsanitary for **our approved contractors** to work.

Premium position upon cancellation by us

If premium has been paid for any period beyond the date of cancellation of this insurance, the relevant pro-rata portion of this premium will be refunded to **you** or **your** estate.

If an incident has arisen during the **period of insurance** which has or will give rise to a claim, then no refund will be made.

Renewal provisions

We will send you a renewal notice before the end of each **period of insurance** showing the cost of next year's **policy**. For direct debit customers; to ensure your cover continues, **we** will seek to automatically renew your insurance every 12 months. This means that **we** will hold **your** payment details securely on our files so that **we** can collect **your** next renewal premium. You can change your direct debit details at any time. Each year **we** will inform you in advance to remind **you** that this is happening. If you do not wish to renew **your policy** please inform us at **your** earliest convenience.

Moving address

These policies are not transferable to any other address.

HOW TO MAKE A CLAIM

You should:

1. Check that the cause of loss, destruction or damage is covered. The policy contains details of what is covered, what is not covered and how claims are settled.
2. Have **your** policy schedule or details to hand to speed up the process.

3. Contact:

EMERGENCY TELEPHONE LINE NUMBERS

24 hours / 365 days a year.

See **your** Schedule, Contact Card or fridge magnet for details.

Please note: Calls may be recorded for quality and monitoring purposes

Heating/Household: 0800 027 7602
Gas Leaks (NATIONAL GRID): 0800 111 999

HOUSEHOLD ROUTINE SERVICE TELEPHONE LINE NUMBER

(Tap-washer, ball-valve, stop-tap, W.C. siphon, bath, sink, basin waste blockages or leaks, containable leak requests etc.)

7.30am to 5.00pm Monday to Friday. (except Bank Holidays and designated Christmas holidays)

020 8722 7000

4. Explain the problem clearly and in as much detail as **you** can. The **Emergency** Call Centre staff will assist **you** to ensure that **we** capture all the correct details in order to dispatch an appropriate **approved contractor** to **you** as soon as possible.
5. Take note of, and carry out any advice given to **you** by the **emergency** Call Centre staff to alleviate or lessen the problem or damage until the approved contractor arrives.
6. Have your policy schedule available for the **approved contractor** to check upon arrival.
7. Give the **approved contractor** full access to any parts of the **home** necessary to carry out the required repairs.

INITIAL INSPECTION, ANNUAL SERVICE AND MAINTENANCE SERVICES PROVIDED UNDER THESE POLICIES.

The above services, where included in these cover levels, is provided for and arranged by SES Home Limited who retain fees for payment for this work and are separate to the insurance policy.

HELPFUL NOTES

365 Assured does not replace house buildings and/or contents insurance. You should maintain cover under these policies at all times.

Electrical earthing to underground water supply pipes.

*Prior to 1966, it was common practice for electricians to earth the electrical installations to buried water pipes. Since 1966 this practice has been prohibited by the Electrical Regulations because amendments to such pipes could make them unsatisfactory for earthing purposes. In consequence, **we** nor the **approved contractor** can have any responsibility for interference with any such earthing arrangements. In the event of any repairs being necessary to an underground supply pipe, you are strongly advised to arrange for the electrical installation to be checked by a qualified electrician.*

PLEASE EXAMINE THIS POLICY TO ENSURE THAT IT MEETS **YOUR** REQUIREMENTS.



SES Home Services, Pixham End, Surrey, RH4 1GB
Tel: 020 8722 7000
www.seshomeservices.co.uk

